

| Custodian Task | Offices & conference rooms | Restrooms | Foyer | Corridors | Kitchen | Common areas (Founders Hall, Quiet Room) | Sanctuary |
|--|---------------------------------------|----------------------|--------------|------------------|----------------------|---|------------------|
| Dump & remove all trash; replace liners | Weekly | Weekly & Post-Sunday | Weekly | Weekly | Weekly & Post-Sunday | Weekly | Weekly |
| Vacuum floors | Weekly | Weekly & Post-Sunday | Weekly | Weekly | Weekly & Post-Sunday | Weekly | Weekly |
| Sweep & mop floor surfaces | Weekly | Weekly & Post-Sunday | | | Weekly & Post-Sunday | | |
| Spot clean door windows | Weekly | | Weekly | | | Weekly | Monthly |
| Clean & disinfect bowls, basins, seats, urinals, walls, partitions & ceramic tile; replenish paper towels & soap | | Weekly & Post-Sunday | | | | | |
| Dust blinds & window sills | Monthly | | | | | Monthly | Monthly |
| Dust & wipe horizontal surfaces | Monthly | | Monthly | Monthly | Weekly & Post-Sunday | Monthly | Monthly |
| Dust baseboards & wainscot | Monthly | Monthly | Monthly | Monthly | Monthly | Monthly | Monthly |
| Spot clean walls & vertical surfaces | | Weekly & Post-Sunday | | | Monthly | | |
| Clean & polish drinking fountains | | | | Weekly | | | |
| Whisk-clean upholstered seating as needed | Weekly | | Weekly | | | Weekly | Weekly |

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| Classrooms |
| Weekly |
| Weekly |
| Weekly |
| Monthly |
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| Monthly |
| Monthly |
| Monthly |
| |
| |
| Weekly |